

MURANG'A COUNTY GOVERNMENT

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KENOL MUNICIPALITY

MINUTES OF LEGAL, EDUCATION, SOCIAL SERVICES, GENDER INCLUSIVITY AND PARTNERSHIPS COMMITTEE MEETING HELD ON 30TH OCTOBER, 2024 AT THE MUNICIPALITY BOARDROOM

Present

- | | |
|-------------------|-----------------------|
| 1. Rosemary Ngigi | Committee Chairperson |
| 2. Anne Ndung'u | Board Member |
| 3. Charles Kabuga | Board Member |

In Attendance

- | | |
|---------------------|----------------------------|
| 1. David Kamweti | Municipal Manager |
| 2. Josephine Kagoi | Environment officer |
| 3. Walter Ojwang | Municipal Economist |
| 4. Nelly W. Muchoki | Social Development Officer |

Agenda

1. Preliminaries
2. Opening and Welcome Remarks
3. Departmental Report
4. A.O.B
5. Adjournment.

Item	Description	Action
	<u>Preliminaries</u> The Committee Chairperson, Rosemary Ngigi called the meeting to order at 10.40 am followed by word of prayer by Nelly Muchoki.	
Min 1/30/10/24	<u>Opening and Welcome Remarks</u> The Chairperson thanked the members for honoring the invitation and invited them to participate actively in the execution of the day's agenda. The Chairperson introduced the agenda of the meeting which was then proposed by Anne Ndung'u and seconded by Charles Kabuga.	
Min 2/30/10/24	<u>Reading and Confirmation of the Previous Minutes</u> The Manager took the Committee through the meeting minutes of 15 th August, 2024. The minutes were confirmed to be true	

	recordings of the day's deliberations and were proposed by Charles Kabuga and seconded by Anne Ndung'u	
Min 3/30/10/24	<p><u>Matters Arising</u></p> <p>a) Assessment for Second Kenya Urban Support Programme The Manager reported that the Municipality had been scheduled to be assessed for the Second Kenya Urban Support Programme for Urban Development Grant (UDG) on 12th and 13th November, 2024 as one of the four pioneer municipalities to be assessed on the same day. He reported that the technical team was working around the clock to ensure that the requirements are fully met.</p> <p>The Manager informed the members that the report on KUSP requirements as had been requested would be presented during the next meeting as the officers were fully engaged in preparations to ensure that the requirements are provided.</p> <p>b) Budget for Operations The Manager reported that the required budget for the operations had still not been received and he was still following up with the office of the CECM to ensure that the funds are available</p> <p>c) <u>Municipality Public Participation Policy</u> The Manager reported that the technical team had been formed as directed and were working on the document to be presented during the subsequent committee meetings.</p>	<p>1. Municipal Manager</p> <p>2. Social Development Officer</p>
Min 4/30/10/24	<p><u>Departmental Report</u></p> <p>The Social Development Officer tabled a report on the status of development of requisite policy documents for the Municipality. He informed the committee that different policy documents and plans are required and need to be developed via respective committees in the Municipality. The officer elaborated on the following policies:</p> <p>1. The Municipality Integrated Development Plan (IDeP) The Integrated Development Plan had been prepared and subjected to public participation and adopted by the full Board.</p> <p>2. Municipality By-Laws The Municipality had not started the process of preparing the by-laws but was looking into possibility of adapting the</p>	

	<p>draft Murang'a Municipality by-laws that is currently awaiting approval by the County Assembly</p> <p>3. Municipality Annual Strategic Plan (2025/2026)</p> <p>The Municipality Annual Strategic Plan for the financial year (2025-2026) had been prepared and adopted by the Finance Committee. The Plan provides Municipality priorities to be implemented during the FY 2025/2026</p> <p>4. Solid Waste Management Policy</p> <p>Solid Waste Management Policy has been prepared adopted by the Environment Committee.</p> <p><u>Committee Resolution and Recommended</u></p> <p>After extensive deliberations, the Committee recommended that once funds are available, the manager to convene a workshop to take all board members through the policies and interventions provided for therein.</p>	
Min 5/30/10/24	<p><u>Any Other Business</u></p> <ol style="list-style-type: none"> 1. The Chairperson thanked the members for active participation in the committee deliberations 2. Charles Kabuga reminded the technical team on the work ahead to ensure they meet the conditions of KUSP. 3. Ann Ndung'u urged the Manager to enhance effort in looking for resources to ensure municipality operations do not ground to a halt. 	
Min 6/30/10/24	<p><u>Adjournment</u></p> <p>Having no other business, the meeting adjourned at 12:41 PM with a closing prayer by Charles Kabuga.</p> <p>Minutes Compiled by:</p> <p>Walter Ojwang _____</p> <p>Minutes Confirmed By:</p> <p>Manager _____ Date _____</p> <p>Chairperson _____ Date _____</p>	